

**2022 MAY**

<b>MAY 2022 Secretariat Meeting</b> <b>Diocese of Oakland Cursillo – English Speaking Section</b>					
<b>Meeting Facilitator:</b>	Bob Lanuza				
<b>Meeting Date/Time:</b>	Tuesday May 24, 2022				
<b>Meeting Location:</b>	Corpus Christi, 7:00 PM				
<b>In Attendance: Present in Bold</b>	<b>*Bob Lanuza</b>	<b>*Shawn Meade</b>	<b>Anne Black</b>	<b>Cathy Romero</b>	Meg Miller
	<b>*Mary Kessler</b>	<b>*Craig Wilson</b>	<b>* Michelle Meade</b>	<b>*Louie Archuleta</b>	<b>Therese Perez</b>
	<b>Andrea Limb</b>	Marlene Wilson	<b>*Ben Palacios</b>	<b>Denise Jin</b>	
	<b>*Geri Cooney</b>	Geri Tong	<b>*Danny Vargas</b>	<b>* Voting member or committee</b>	

<b>Topic</b>
<b>Opening prayer</b>
Approved Minutes: April 2022
Treasurer's Report: 5/24/2022 Balance \$24,739.41
<b>Current Business:</b>
<p>Ben Palacios (Musical Director)</p> <ul style="list-style-type: none"> <li>- Discussed the Music Rights for future Cursillos</li> <li>- Binders created with all the music</li> <li>- Purchased Premium Music</li> <li>- License allows 100 books to be made</li> <li>- Shawn Meade made motion to discontinue streaming and to move to music license to premium for one to two years as trial then re-evaluate.</li> <li>- Ben Palacios 2<sup>nd</sup> motion.</li> <li>- Motion passed.</li> <li>- <b>Contracts not signed yet</b></li> <li>- Geri contacted Michael Harmon again and they have played phone tag.</li> <li>- Geri will send email and copy in Fr Mark</li> </ul>

## **October Weekend planning:**

### **Men:**

Rector: Steve Salcedo

Vice Rector: Carl Schober & Shawn Meade

Chef: Bob Lanuza

Assist Chef: Riqui Lopez

Spiritual Advisor: Charles Silvernale & Deacon Charley

Music Director: Ben Palacios (possibly open for Jeffrey)

- *Ben willing to do Music Director but would like someone else to do it though.*
- *Waiting to hear back from Jeffrey*
- *Ben would really like to work a table.*

### **Women:**

Rectora:

Vice Rectora: Jackie Fetty & Angela Lanuza

Chef: Rosa Richardson

Assist Chef: Raquel Carrillo & Linda Hopwood

Spiritual advisor: Dione Cola & Father Leo

Music Director: Tani Nagaoka

### **Storage:**

- Rent to be paid mid-month by the 15<sup>th</sup> of each month
- Need to find new storage facility – (Bob Lanuza)
  - Dates for clearing storage to be sent out after – (Michelle Meade)
- Storage Clean Out - Friday 6/10/22 @ 1 pm – finished
- 7 people
- 2201 Clement Ave Alameda
- \*78587# - Unit NL107
- Create spreadsheet of what is needed and what we have

### **Forms:**

- Forms listed on the Facebook page
- No need to print forms for the Groups
- Vice Rectors & Vice Recotoras to print as needed for their weekends

### **Flyers:**

- Brochures to be printed after website is ready
- No change of the cross

### **Secretariat:**

- Unfilled position - **School of Leaders Chairperson: Vacant**

### **Website:**

- No movement
- Craig Wilson to follow up with Chris and Rich
- Payment from checking accounting

### **Insurance:**

- Cannot have Non-Catholic Non-Oakland Diocese
- Outside of Dioceses they need to provide proof of insurance from their diocese.

### **New Business:**

- ***Need to check with Michael & Fr. Mark***
  - o Space needed at Church for the following – (Bob Lanuza)
  - o Tables for Dining, Prep Tables
  - o Team of 40
  - o Rollo 15 & Candidates 25
- ***Meeting at Church Prior to Weekends***
  - o Board & Rector/Rectora to attend
- ***Combined 4<sup>th</sup> Day:*** Dates TBA due to finding out dates from Church
  - o Check w/ Fr. Mark – (Bob Lanuza)
  - o Possibly Saturday 11/5
- ***Items purchased & still needed:***
  - Prep Tent – maybe at Harbor Freight
  - Prep Table purchased
  - Dutch Over purchased
  - Ice Chest (too expensive)
- Shawn Meade made motion to gift \$\$ to Fr. Ramon for Ordination
- Bob Lanuza 2<sup>nd</sup> motion & motioned for \$1k as gift
- Shawn Meade 2<sup>nd</sup> motion
- Motion Passed 7-6

**NEXT MEETING AGENDA ON PAGE 4**

**Next Meeting:** June 28, 2022, 7:00 PM, Corpus Christi

## 2022 Upcoming Events

Event	Dates	Location	Notes
Secretariat Meeting	April 26, 2022, 7:00 PM	Corpus Christi	Meeting held
Secretariat Meeting	May 24, 2022, 7:00 PM	Corpus Christi	Meeting held
Secretariat Meeting	June 28, 2022, 7:00 PM	Corpus Christi	
Secretariat Meeting	July 26, 2022, 7:00 PM	Corpus Christi	
Secretariat Meeting	August 23, 2022, 7:00 PM	Corpus Christi	
Secretariat Meeting	September 27, 2022, 7:00 PM	Corpus Christi	
Secretariat Meeting	October 25, 2022, 7:00 PM	Corpus Christi	
Secretariat Meeting	November 22, 2022, 7:00 PM	Corpus Christi	
Secretariat Meeting	December - No Meeting		

### NEXT MEETING AGENDA

- Check In with Michael & Fr. Mark:
  - *Contracts Signed*
  - *Meeting at Church Prior to Weekends – dates TBA*
  - *Combined 4<sup>th</sup> Day - Saturday 11/5*
  
- Men's Weekend – Music Director Update?
- Update on Items purchased & still needed
- Website Update
- Storage Update
- School of Leaders Position
- National Encounter - Chapman University July 21-24, 2022
  
- Applications Acceptance for Non-Catholics/Non-Oakland Diocese (*Question from: Catherine Romero*)
- COVID Guidelines/Precautions for Weekends Testing and/or Vaccination Status (*Question from: Andrea Limb*)